

# **HISTORY OF PRESENT ILLNESS**

Patient Name:			Date of Birth:				
Height: W	eight:	Shoe Size:	H	land Domin	ance: Right	Left	Ambidextrous
Family Physician:					Phone:		
Address:			at .				
Referring Physician: _					Phone:		
Address:							
For what part(s) of yo	ur body are yo	ou seeing the doctor	r today?				
What was the date of	injury, or whe	en did your sympton	ns start?				
Please describe the in	jury or how th	ne injury started:					10
F							
Please check any of th		mptoms that you h	ave:  Night A	wakenings	☐ Instability		☐ Swelling
☐ Tingling		Numbness	☐ Burning	> <del>~</del> //	☐ Popping		☐ Catching
☐ Locking		Deformity	17		☐ Knock-knee	ad	☐ Clicking
☐ Incontinen		_imp	☐ Bow legged☐ Other Example:		- Mock kneed		- Cheking
What activities, move	ments, or trea	atments have made	your pain b	etter?			
What activities, move	ments, or trea	atments have made	your pain w				
Have you had any pre	vious surgerie	s or hospitalizations	for this cor	dition?			
Did the injury happen	at work?		☐ Yes	□ No	-		-
If yes, have you filed a Workers' Compensation Claim?		☐ Yes	□ No				
Did the injury happen	in a motor ve	hicle accident?	☐ Yes	□ No			



# HISTORY OF PRESENT ILLNESS (2)

Preferred Pharmacy Name: \_\_\_\_\_\_ Town of Pharmacy: \_\_\_\_\_

Pharmacy Street/Intersection:	Phone Number:
Mark the appropriate area on the diagram  Pain  Num	where you feel the described sensation.  Burning Pins & Stabbing Sensation  Needles Sensation
Palmer Dorsal Right  Dorsal Palmer Left	Front Back
Inside	Outside R L R
I have reviewed the above information and	confirm that it is current and correct to my knowledge.
Signature:	Date:



# **PATIENT MEDICAL HISTORY**

Patient Name:		DOB:	
MEDICATIONS	e attached list  Dose	2	Frequency
■ More medications listed or		1	
☐ Food/environmental allerg	☐ No known drug allergies orphine ☐ Codeine ☐ Sulfa ies (list)		
MEDICAL HISTORY Please list or check any of the foll	owing conditions you have had, pa	articularly in the past 10 years	
☐ Diabetes ☐ Arthritis☐ Ulcers ☐ Thyroid☐ Cholesterol problem☐ Breathing problems☐ Bleeding disorder☐ Autoimmune disorder☐	☐ Neurological condition:	☐ Circulation problems	☐ Cancer☐ Gout☐ Strokes
Other:			



# PATIENT MEDICAL HISTORY(2)

FAMILY HISTORY						
Please check all conditions that are	in your family histor	у:				
☐ Diabetes ☐ Osteoarthritis	Cancer	☐ Coronary ar		☐ Heart problems		
	= : : o o i o i i i i i i i i i i i i i i		e disorder			
☐ Bleeding disorder ☐ I	High blood pressure	Other:		the second second second		
SURGICAL HISTORY						
Please list all surgeries you have had	d, from birth to curre	ent:				
Name of Surgical Procedure			Approximate Date of Surgery			
7		Approximate B	Approximate Date of Surgery			
		<del></del>				
			1			
ADDITIONAL MEDICATIONS						
Name of medication		Dose		Frequency		



# PATIENT MEDICAL HISTORY(3)

#### **SOCIAL HISTORY**

Marital Status: ☐ Married ☐ Single ☐ Divorced ☐ Widowed ☐ Separated ☐ Living w/Significant Other				
Patient lives with (minor): ☐ Parents ☐ Father ☐ Mother ☐ Grandparents ☐ Siblings				
Current smoking status:   Never smoker  Former smoker  Current Smoker every day  Current Smoker every day  If you smoke, please indicate how much (packs per day or week):  If you use or used tobacco, for how many years?  If you are a former smoker, how many years ago did you quit?				
Current smokeless tobacco status: ☐ Never user ☐ Former user ☐ Current user				
Current E-cigarette/vape status: ☐ Never user ☐ Former user ☐ Current snuff user ☐ Current chewing tobacco user				
Alcohol consumption level: ☐ None ☐ Occasional ☐ Moderate ☐ Heavy				
If you are 65 years or older: do you have a <u>medical power of attorney</u> ? □ YES □ NO				
If you are 65 years or older, do you have an Advance Directive?				
Females ages 65 and older: If you have you ever had a <u>DEXA or Bone Scan</u> , write the date of DEXA/Bone Scan (write the approximate date month/day/year)				
What is your current employment status:				
What sporting activities do you perform?				
I have reviewed the above information and confirm that is it current and correct to my knowledge. (v.02.22)				
Signature: Date:				



# HIPAA / RELEASE OF INFORMATION FORM

## **ACKNOWLEDGEMENT OF HIPAA PRIVACY PRACTICES**

I acknowledge that I received, reviewed, was offered, or am familiar w Barrington Orthopedic Specialists. (v. 8/2023)	vith the HIPAA Notice of Privacy Practices of Initials:
DEMOGRAPHIC & MEDICAL HISTORY INFORMATION  I have reviewed the demographic and medical history information as it all the information is current and accurate to my knowledge.	t was entered into my electronic record. I verify that Initials:
EMERGENCY CONTACT NAME	
Name:	Phone Number:
INFORMATION RELEASE I authorize my private health information to be discussed with the following and/or grant permission for them to pick-up records or prescriptions of them to pick-up records or prescriptions of them.	owing people, either over the phone or in the office, on my behalf:
Name	Relationship
I authorize private health information to be left on a voicemail/answer  Phone Number	ring machine at the following numbers:  Location (home/work/cell)
I authorize Barrington Orthopedic Specialists to email me private healt Email Address:	h information at the following email address:
I am aware Barrington Orthopedic Specialists may send me a secure t	text message including private health information.
I verify that all the demographic and medical history information I had information regarding Barrington Orthopedic Specialists policies and	ave reviewed is current and correct   I have received all
Signature:	Date:



#### PATIENT FINANCIAL POLICY

As health care providers we are committed to providing our patients with the best medical care possible. As a business, we are committed to providing a streamlined fiscal process that allows our patients to clearly understand their financial responsibility. Our Business Office is available to assist you if you have any questions at the following number 847-285-4230.

#### Identification

Photo identification must be presented.

Due to frequent changes in insurance plans and the benefits offered under those plans, our staff is required to review and update your primary and secondary insurance information on a monthly basis. Failure to provide current and up to date insurance information or failure to respond to insurance requests in a timely manner will result in the patient being responsible for services rendered.

### Health Insurance

#### Co-Payments

- Insurance companies require that co-payments are collected prior to services rendered.
- If you are unable to pay your co-pay at the time of service your appointment will be rescheduled.
- Co-pay's may vary dependent upon services provided.

#### Co-Insurance

Coinsurance and deductible amounts are patient responsibility.

#### Deductibles

- Coinsurance and deductible amounts are patient responsibility.
- \$200 deposit will be collected at each appointment for new patient/ new condition until the deductible has been satisfied.
- \$100 deposit will be collected at each appointment for all follow-up appointments until the deductible has been satisfied.
- If a medical procedure is required, you will need to pay a deposit for any outstanding deductible and/or co-insurance.

#### Managing your Insurance

- Patients are responsible for knowing the rules of their insurance policy (i.e. precertification, Durable Medical equipment and supplies, injections, and Rehabilitation) this may not be an all-inclusive list. In the event of payment denial due to your noncompliance the balance will be your responsibility.
- Barrington Orthopedic Specialists requires a \$200 deposit for all out of network plans at each office visit.
- We recommend contacting your insurance company prior to any service so you may understand your allowable benefits.
- You are responsible for managing your insurance.
- As insurance companies use disclaimers when providing benefits to us, Barrington Orthopedic Specialists is not responsible for any inaccurate or undisclosed information from your insurance company. This includes Pre-certification of services required.



#### Referrals

If your insurance company requires a referral and/or authorization, you are responsible to have your Primary Care Physician send a referral to our office prior to your appointment. If you do not have a current valid referral, you have the option of rescheduling your appointment or paying for the visit at the time of service. Referrals cannot be backdated for services already rendered. Patients will be responsible for any denials related to no authorization or referrals on file.

### **Medicare**

Patients are responsible for non-covered Medicare services. Certain services may require the patient to sign an Advanced Beneficiary Notice.

## Medicaid/All Kids

Barrington Orthopedic Specialists will only accept Medicaid as a primary insurance when it is related to outside contractual obligations.

## Self-Pay

- A deposit of \$300.00 is required for initial services, \$200.00 deposit and balance due is required at all follow up visits.
- Rehab patients are required to pay for services rendered at the time of service.
- Ancillary Services may require payment at the time services are rendered.

## Credit Card on File Requirement

- To help manage patient balances as well as to make payment more convenient for you, Barrington Orthopedic Specialists requires each of our patients to maintain a securely stored credit, debit or HSA/FSA card with our office.
  - This card will be used to pay future balances or copays.
  - Your card will be encrypted and not stored onsite. 0
  - The card agreement will be valid for 1 year.
  - An e-mail will be sent to you 5 days before your card is charged after insurance process the claim.
  - You may cancel your agreement at any time.
  - To dispute any charges, contact our customer service team at 847-285-4230.



## **Statements/Payments**

#### Statements

- Balances are due upon receipt of your statement.
- Any account which is 90 days delinquent will be referred to our collection agency and collection methods legally available to us
  will be instituted. The patient or the patient's guarantor is financially responsible for all costs associated with placement to an
  outside agency.

#### Collection Balances

In addition to the principle amount owed any balance that is turned over to our collection agency will be responsible for an
additional 25% which may include, but is not limited to, filing fees, court costs, collection agency fees and/or attorney fees.

# Due to contractual obligations with insurance companies Barrington Orthopedic Specialists does not negotiate discounts on Deductible, Coinsurance, or Copayments

#### Payment Methods

 We accept all major credit cards, debit cards, checks, money orders, cash, Electronic check transactions, Care Credit, HSA, and FSA Cards.

# Returned Check Fees- a fee of \$50 will be charged for all returned checks

## Medical Products and Supplies

Medical products and supplies dispensed to patients are non-refundable and non-returnable.

## Workers' Compensation

- Patients shall be financially responsible for medical services related to Workers' Compensation.
- Patients shall supply Workers' Compensation contact information prior to services being rendered.
- Barrington Orthopedic Specialists will require your health insurance information in the event your Workers' Compensation claim is denied.

## Motor Vehicle/Third Party Liability

Patients shall be financially responsible for medical services related to motor vehicle accidents and third party liability cases



 Before accepting your accident case you will be required to sign the lien disclosure document which outlines how billing will be handled.

- Patients shall supply auto insurance, third party, health insurance, and/or attorney information as request by Barrington Orthopedic Specialists.
- Barrington Orthopedic Specialists reserves the right bill your health insurance for any third party liability case

#### **Lien Policy**

Barrington Orthopedic Specialists will assess your account to determine who to bill. We will initially bill to your automobile insurance or Medpay. If the 3rd party is pursued then the recovery from the third party will be the primary payer and final reimbursement is governed by the Illinois Health Care Services Lien Act, 770 ILCS 23, et. seq (the "Lien Act"). We will not bill the health insurance and will refund any money received by them. We will recover the full amount of it's customary and reasonable charges from the third party, pursuant to the Illinois Lien Act.

If we bill the health insurance, then all co-pays, deductible amounts, and co-insurance are the responsibility of the guarantor pursuant to the applicable health plan. The Physicians Lien will only be released after the balance is paid in full.

## Cancellation/ No-show Policy

- If you need to cancel your appointment, please call us at least 24 hours in advance. We appreciate as much notice as possible.
  - Patients with three cancellations and/or no-shows cannot schedule future appointments unless deemed medically necessary.
  - o Patients are subject to a cancellation and/or no-show charge.

I hereby assign, to Barrington Orthopedic Specialists, payment of medial reimbursement benefits under my insurance policy. I authorize the release of any medical information needed to determine my benefits. This authorization shall remain valid until written notice is given by me revoking the said authorization. I understand I am financially responsible for ALL charges whether or not they are covered by my Health Insurance, Medicare, Medicaid/All Kids as well as any deductible, co-payments or co-insurance.

Printed Name:			
Signature:			-
Date:			
PSR Initials:			